

Privacy Act Statement. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, D.C. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public. Finally, the Attorney General intends, at the earliest possible opportunity, to make these public documents available on the Internet on the Department of Justice World Wide Web site.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Criminal Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

*Furnish this exhibit for EACH foreign principal listed in an initial statement
and for EACH additional foreign principal acquired subsequently.*

1. Name and address of registrant Barton William Marcia 7510 Inzer St. Springfield, VA 22151		2. Registration No. 5287
3. Name of foreign principal Kuwait Information Office Government of Kuwait	4. Principal address of foreign principal 2600 Virginia Ave, Suite 404 Washington, DC 20037	
5. Indicate whether your foreign principal is one of the following:		
<input checked="" type="checkbox"/> Foreign government		
<input type="checkbox"/> Foreign political party		
<input type="checkbox"/> Foreign or domestic organization: If either, check one of the following:		
<input type="checkbox"/> Partnership		
<input type="checkbox"/> Committee		
<input type="checkbox"/> Corporation		
<input type="checkbox"/> Voluntary group		
<input type="checkbox"/> Association		
<input type="checkbox"/> Other (specify) _____		
<input type="checkbox"/> Individual-State nationality _____		

6. If the foreign principal is a foreign government, state:

- a) Branch or agency represented by the registrant. Kuwait Information Office
- b) Name and title of official with whom registrant deals. Shafeeq Ghabra

7. If the foreign principal is a foreign political party, state:

- a) Principal address.
- b) Name and title of official with whom registrant deals.
- c) Principal aim

8. If the foreign principal is not a foreign government or a foreign political party,

a) State the nature of the business or activity of this foreign principal

b) Is this foreign principal

Supervised by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

Owned by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

Directed by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

Controlled by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

Financed by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

Subsidized in part by a foreign government, foreign political party, or other foreign principal Yes ☐ No ☐

9. Explain fully all items answered "Yes" in Item 8(b). *(If additional space is needed, a full insert page must be used.)*

10. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

Date of Exhibit A	Name and Title Bart Marcovis Public Affairs Advisor	Signature Barton W. Marcovis
-------------------	---	---------------------------------

INSTRUCTIONS: A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. One original and two legible photocopies of this form shall be filed for each foreign principal named in the registration statement and must be signed by or on behalf of the registrant.

Privacy Act Statement. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, D.C. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the Administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public. Finally, the Attorney General intends, at the earliest possible opportunity, to make these public documents available on the Internet on the Department of Justice World Wide Web site.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Criminal Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant

Barton William Marcois

2. Registration No.

52

3. Name of Foreign Principal

Kuwait Information Office - Government of Kuwait

Check Appropriate Boxes:

4. ☒ The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.

5. ☐ There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

6. ☐ The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Coordinate public affairs outreach -- target audiences include media outlets, think tanks, academic institutions, administration departments & agencies, & Congressional offices.

Outreach will consist of supplying information to target audiences & arranging meetings for Kuwait Information Office officials (& other GOK officials) & VIPs as circumstances warrant.

Formerly OBD-65

8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

Schedule interviews, participation in discussions; place op-ed articles; schedule lectures; supply information packages.

Arrange courtesy calls on Congress; cooperate in scheduling codelets & staffdelets to Kuwait. Coordinate public affairs activities with U.S. public diplomacy campaigns.

9. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below? Yes ☒ No ☐

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

The goal is to encourage better relations between Kuwait & the U.S. - there are no activities planned other than those already mentioned. No specific policies or interests are on the agenda, other than to support USG policy on current declared

Gulf Security.

Date of Exhibit B	Name and Title	Signature
4 November 1998	Bart Marcois Public Affairs Advisor	Bart W. Marcois

Footnote: Political activity as defined in Section 1(o) of the Act means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political interests, policies, or relations of a government of a foreign country or a foreign political party.



KUWAIT INFORMATION OFFICE

EMPLOYMENT CONTRACT FOR LOCAL EMPLOYEES

This Contract of Employment signed on 7 October, 1998, and agreed upon between:

the *Kuwait Information Office of the Embassy of the State of Kuwait* in Washington, D.C. on behalf of the Government of the State of Kuwait, herein called the FIRST PARTY.

and

Mr. Barton W. Marcois, residence of 7510 Inzer Street, Springfield, VA 22151, herein called the SECOND PARTY.

The FIRST PARTY agrees to recruit the SECOND PARTY, in the Kuwait Information Office of the Embassy of the State of Kuwait in Washington, D.C., in the position of *Executive Coordinator*, and shall pay a salary of *One Hundred Eight Thousand Dollars (U.S.\$108,000.00)* per year, payable in equal monthly installments at the end of each month. The SECOND PARTY shall be compensated an increase of 5 percent (5%) per year, commencing one year after the date of hire.

The duration of this contract is for one year, beginning on 2 November, 1998, and ending on 31 October, 1999. This contract is automatically renewable every year, based on the acceptance of both parties. In the event that neither one of the two parties desires to extend the employment for one year, a written notice should be given not less than two months prior to the expiry date.

The FIRST PARTY, as well as the SECOND PARTY, may terminate this contract, in writing, without declaring reasons for such act, after giving 60 days notice to the other party, provided that the SECOND PARTY will be on duty during the notice period and will be compensated four months current salary on the date of termination.

Embassy of the State of Kuwait

2600 Virginia Avenue, NW. • Suite 404 • Washington, DC 20037

Tel: 202-338-0211 • Fax: 202-338-0957 • E-mail: KIO@kuwait.info.nw.dc.us • Website: kuwait.info.nw.dc.us

Bum

In the event that due to illness or incapacity the SECOND PARTY is unable to perform his duties and responsibilities for a cumulative period of more than 3 months during any calendar year, the FIRST PARTY may terminate this contract upon 60 days written notice thereafter to the SECOND PARTY.

At the end of the service period, the FIRST PARTY will pay the SECOND PARTY for each day of unused Annual Leave and unused Sick Leave at the rate of 0.385 percent (0.385%) of the SECOND PARTY's current annual salary per day, in addition to the severance allowance of one month's salary payment for every year of service.

The FIRST PARTY will pay the SECOND PARTY Health Insurance premiums to continue his current coverage with Blue Cross/Blue Shield. Premiums are currently **Four Hundred Thirty Five Dollars (U.S.\$435.00)** per month. The FIRST PARTY will continue coverage at the current level, and pay premiums as they fall due and as they may be increased by the insurance carrier. This coverage will continue until the SECOND PARTY is no longer eligible to continue his coverage under the Federal Employees Health Benefits group (anticipated to be a period of 18 months from the time the SECOND PARTY's separation from Federal employment), and will be replaced by the FIRST PARTY on the request of the SECOND PARTY with comparable insurance from a good and reputable insurance carrier.

The FIRST PARTY will also continue to pay Fifteen Dollars (U.S.\$15.00) **monthly** Life Insurance premium of the SECOND PARTY in which the current covered benefit is One Hundred Thousand Dollars (U.S.\$100,000.00).

The SECOND PARTY is entitled to an annual vacation time of 18 working days per calendar year at full pay, to be scheduled at the SECOND PARTY's request with the approval of the Director. If the SECOND PARTY does not use all his vacation time in any one calendar year, the unused portion will be carried into subsequent years.

The SECOND PARTY is entitled to paid holidays on the official holidays granted to the employees of the Government of the State of Kuwait and on those holidays granted to employees of the United States Government.

In case of short term illnesses or incapacity (Sick Leave), the SECOND PARTY is entitled to absences of 15 days per year. If the SECOND PARTY does not use all the Sick Leave entitlement in any one calendar year, the unused portion will be carried into subsequent years. If the SECOND PARTY cannot perform his duties because of illness or incapacity for more than a total of 15 days in any year, or for more than the total Sick Leave time accumulated, whichever is greater, the compensation otherwise due to the SECOND PARTY shall be reduced by 0.385 percent (0.385%) per day, commencing with the beginning of the first working day (on a cumulative basis) after Sick Leave time is exhausted. Full compensation will be reinstated when the SECOND PARTY returns to work and is able to discharge his duties.

The FIRST PARTY will provide the SECOND PARTY with parking space at the Watergate

Baker

Executive Offices building, a private office, assistant for clerical and administrative duties and any other facilities and services that are reasonable for the performance of the SECOND PARTY's duties and responsibilities.

The SECOND PARTY duties and responsibilities as a Executive Coordinator of the Kuwait Information Office are as follows:

- (1) to establish liaison with Congress, the American print and broadcast media, American universities and colleges, and think tanks;
- (2) to submit research papers, articles and opinion pieces written or approved by the Director of the Kuwait Information Office to publications associated with the above institutions;
- (3) to schedule the Director to give interviews and lectures, and participate in seminars, as determined in cooperation with the Director;
- (4) to advise the Director on staff levels, duties and training;
- (5) to recruit and train qualified American staff; and to supervise such staff members as the Director determines;
- (6) duties and responsibilities of the SECOND PARTY may be increased or reduced by mutual written agreement.

In the event the SECOND PARTY will incur public relation function, he should first seek approval from the Director or the Media Attache' of the Kuwait Information Office.

The normal working hours of the Kuwait Information Office are from 9:30 a.m. to 5:00 p.m. Monday through Friday, with a lunch break of 1:00 p.m. to 2:00 p.m. However, working hours may be adjusted by mutual agreement.

Any claim or controversy that arises out of or relates to this Agreement, or the breach of it, will be settled by arbitration in the State of Virginia and pursuant to the laws of that State and in accordance with the rules then obtaining of the American Arbitration Association. Judgement upon the award rendered may be entered in any court possessing jurisdiction of arbitration awards.

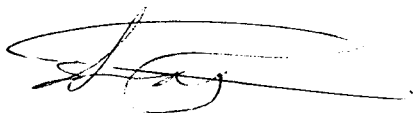
If either party waives a breach of this Employment Contract by the other party, that waiver will not operate or be construed as a waiver of later similar breaches.

This Instrument is the entire agreement of the FIRST PARTY and the SECOND PARTY. Oral changes will have no effect. It may be altered only by a written agreement signed by the



party against whom enforcement of any waiver, change, modification, extension, or discharge is sought.

IN WITNESS WHEREOF, the parties have signed this Agreement on the 7th of October, 1998.

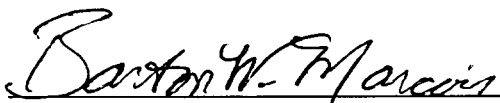


SHAFEEQ N. GHABRA, Ph.D.

Director

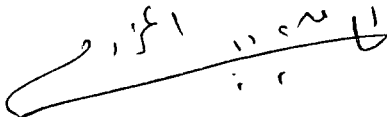
Kuwait Information Office

FIRST PARTY



BARTON W. MARCOIS

SECOND PARTY



TAREQ E. AL-MEZREM

Media Attache'

WITNESS

Ben